



LVCT Health is an established Kenyan NGO that is renowned for its implementation of health programs at scale in Kenya. Through its vision of healthy empowered societies, the organization works closely with government at national and county levels to strengthen systems at facility and community level to facilitate delivery of health services reaching the most vulnerable populations.

LVCT health seeks to fill in the following key positions for the USAID TB Support Program in Kenya. The program aims to support the Government of Kenya (GOK) at national and county level in its tuberculosis (TB) control efforts. The positions are subject to USAID award of the grant

**POSITION: CHIEF OF PARTY**

**COP/LVCT/05/2018**

**REPORTING TO: EXECUTIVE DIRECTOR**

**LOCATION: NAIROBI**

#### **JOB PURPOSE**

Overall responsibility for the management and operations of the TB support program and reporting directly to the designated USAID AOR.

#### **KEY ROLES AND RESPONSIBILITIES**

- Overall project strategy leadership and management oversight, operations and supervision of project implementation and ensure the project meets goals and reporting requirements.
- Provide technical direction aligned to the USAID and National TB program priorities.
- Ensures an integrated vision among different stakeholders and a focus on achieving the results defined in the project
- Supervise project implementation and ensure the project meets stated goals and reporting requirements.
- Take a leadership role in coordination on TB related issues among USAID and key stakeholders and other implementing partners, establishing and maintaining partnerships that ensure the success of the project.
- Oversee strategies and interventions to ensure excellence and accountability to beneficiaries and USAID
- Identifies issues and risks related to program implementation in a timely manner, and suggest appropriate program adjustments
- Interact with numerous GOK institutions and senior-level county and sub county-level government officials, political and diplomatic acumen required

- Ensures that the project progresses in accordance with its contractual obligations and is compliant with donor regulations and internal organizational policies.
- Acts as the primary project contact person and liaison, ensuring the project is represented in national technical, policy, and planning forums with the donors, government and key stakeholders

## REQUIREMENTS

- o At least a Master's Degree in health, social services, management, business administration or related field.
- o At least ten (10) years' experience in managing complex public health programs or programs of similar scope and size.
- o At least ten years of demonstrated technical experience as senior staff in at least two of the following areas TB, HIV, health systems strengthening; M&E; and operations research. Experience in senior positions in TB will be an added advantage.
- o At least seven years' experience in development, managing, overseeing or evaluating public health programs in Africa of similar size and complexity.
- o At least seven years' experience in program management and administration, financial management, award contractual compliance, sub award management and tracking project performance and costs via specific funding streams.
- o Professional-level proficiency/fluency in both oral and written English languages.
- o Demonstrated ability to build and maintain relationships, create synergies and work effectively with USAID, government representatives, NGOs, for-profit private sector entities, local community organizations, donors and other stakeholders.
- o Strong management skills, strategic vision, leadership qualities, interpersonal skills, as well as written and oral presentation skills to fulfil the diverse technical and managerial requirements of the project description
- o Demonstrated knowledge of USAID administrative, project management and reporting procedures and systems along with strategic program planning, including USAID rules, regulations, budgeting expertise and reporting requirements.

Further details can be obtained from our website: [www.lvcthealth.org](http://www.lvcthealth.org)

Interested and qualified candidates are invited to submit their applications and CV along with a cover letter expressing interest and indicating **Salary history** and **expectations** to [recruitment@lvcthealth.org](mailto:recruitment@lvcthealth.org) . The position applied for and reference number and desired location should be clearly indicated on the subject line and cover letter. Applications should reach us NOT later than **May 25, 2018**

**Note: Only short listed applicants will be contacted. LVCT  
Health is an equal opportunity employer**